



CITY OF NEWPORT BEACH

FINANCE DEPARTMENT PURCHASING DIVISION

June 8, 2012

Re: City of Newport Beach Request for Proposal (RFP) No. 2-9

Firms Submitting Proposals:
AON Fire Protection Engineering
Hughes Associates, Inc.
Rolf Jensen & Associates, Inc.

Dear Proposer:

Thank you for your participation in the City's RFP No. 2-9 for Smoke Control Systems Inspections and Special Inspections services. The evaluation panel for this RFP convened last month to evaluate all proposals submitted to the City. As opposed to a standard Bid, the City evaluated the proposals using a multitude of factors aside from, but including, pricing. The factors utilized to evaluate the proposals are as follows:

- Operational Experience of the Proposing Firm;
- Qualifications of the Proposing Firm;
- Qualifications of Proposed Assigned Personnel to the Project;
- Proposer's Demonstrated Understanding of the Project and Methodology;
- The Overall Responsiveness of the Proposal; and
- Proposed Project Costs.

Following the review of technical qualifications, the evaluation panel ranked **Hughes Associates, Inc.** as the highest-rated Proposer. As such, any subsequent negotiations and contracting procedures will be carried out between the City and Hughes Associates, Inc.

I would like to thank you for all the time you contributed during this RFP process. If your firm was not selected during this RFP process I kindly ask that you ensure that your firm is registered on the City's Online Vendor Database. This will enable the City to contact your firm in the event there are future Bids or RFPs of a similar nature. The website for this database is as follows:

<https://www5.newportbeachca.gov/osupplier/>

With Regards,

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